

Print this page

Sheffield City Council
Equality Impact Assessment and Consultation



EIA Intranet Help

Reference Number (automatic) 442
 Name of Budget/Project Proposal Sourcing Strategy
 Entered on Q Tier
If your EIA relates to a budget proposal you must enter the Q Tier reference

		Years				
		12/ 13	13/ 14	14/ 15	15/ 16	16/ 17
Budget/ Project proposal	Project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		17/18	18/19	19/20	20/21	21/22
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Date	03/11/2014					
EIA Lead	Adele.Robinson@sheffield.gov.uk					
EIA Contact	<i>Please note, this field is only used by the Communities portfolio</i>					
Strategic outcomes						

Portfolio	Service and Team
Cross Portfolio	<input type="checkbox"/>
Communities	<input type="checkbox"/>
CYPF	<input type="checkbox"/>
Place	<input type="checkbox"/>
Resources	<input checked="" type="checkbox"/>
PPC	<input type="checkbox"/>
Health	<input type="checkbox"/>
What are the brief aims of the Budget/Project proposal and the outcomes you want to achieve.	To extend the current contract with Capita, due to end in January 2016 for a further six years to 2022 (with two yearly break points), for the provision of ICT, HR, Financial Business Transactions, Revenues and Benefits Transactions, and Business Change. To insource the Revenues and Benefits customer facing elements. <i>Please limit this information to 50 words. If you wish to enter more information please attach a document in the supporting documentation section below</i>

Under the Public Sector Equality Duty we have to pay due regard to: "Eliminate discrimination, harassment and victimisation, advance equality of opportunity and foster good relation." More information is available on the Council website

Areas of possible impact
 This is before any action/mitigation or changes, if there are both negatives and positives, any positive aspect of the proposal can be part of the mitigation

If you identify significant change, medium/high impact or the impact is cumulative impact or is on specialist provision relating to groups under the Equality Act such as women, BME, LGBT, age, disability, noted below etc. you **must** complete the action plan section.

Does the proposal impact on or relate to Specialist provision as above? (Tick to complete)

Detail of impact on specialist provision
 The Revenues and Benefits customer facing function is transferring from a private contractor (Capita) to the Council - there are no current proposals to suggest that there will be any fundamental change to service delivery in the short to medium term. It is not anticipated that the other elements of the proposals will have an impact on specialist provision.

Will the proposal have a significant impact on health and well-being including its effects on the wider determinants of health? (tick to complete)

Age	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Disability	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Pregnancy/ Maternity	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Race	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Religion/ Belief	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Sex	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Sexual Orientation	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Transgender	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Carers	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Voluntary/ Community & Faith Sector	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Financial Inclusion, poverty, social justice	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Cohesion			Customers	<input type="checkbox"/> (tick to complete)
Partners			Customers	<input type="checkbox"/> (tick to complete)
Armed Forces	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)
Other/ Additional	Staffing	<input type="checkbox"/> (tick to complete)	Customers	<input type="checkbox"/> (tick to complete)

Supporting Documentation

Attach any supporting documents here

Please limit this information to 50 words. If you wish to enter more information please attach a document in the supporting documentation section below

Overall Summary of Possible impact
 There will be no negative impact on customers as service provision, policy and processes will not change. Customers should not notice that contractual arrangements for Revenues and Benefits customer contact have transferred back to SCC. There may be some positive impacts on the quality of service provided to customers. Capita have also confirmed that there will be a positive impact on staff as they will ensure all staff continuing to work on the contract are paid living wage or above.
 (to be used on EMT, Cabinet reports etc.)

Does this proposal have a geographical impact across Sheffield? (Tick Yes)

Detail of geographical impact across Sheffield
 Managed services provided by Capita exist to support the council as a whole and therefore there is no particular geographic impact. Revenues and Benefits service deals with customers from all households within the city

Which local area partnership area will be impacted? All partnership areas

Does this proposal have a cumulative impact? (Tick Yes)

Summary of evidence
 Proposal envisages extension to current contract/change to management arrangements for customer facing elements of Revenues and Benefits. Therefore, no particular impacts on different groups of people/customers is expected
Please limit this information to 50 words. If you wish to enter more information please attach a document in the supporting documentation section below

Review Date 01/06/2016

Risk Rating None

What type of decision is this?	Executive Decision (Cabinet) The allocation of executive functions is outlined in the <u>Leader's Scheme of Delegation</u> . Also, each Portfolio has a scheme of delegation and outlines which officer can make a delegated decision.	
Are Staff affected aware of this proposal?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Has the Public Health Lead signed off the health impacts of this EIA?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Health Lead	Select...	
Is consultation required	<input type="radio"/> Yes	<input checked="" type="radio"/> None required
Consultation Start Date		End date
Details of consultation	Please include specific details of who, where, what and how this has been done and add any results as evidence <i>Please limit this information to 50 words. If you wish to enter more information please attach a document in the supporting documentation section below</i>	

Lead Manager	Walker Eugene (Finance)
EIA Approved	<input checked="" type="checkbox"/> This box should only be checked by the Portfolio Lead once the EIA has been approved and quality assured

